

CFBC Safe Talk and Safe Touch Policies

We are committed to creating and promoting a positive environment for our Preschool, Kid's, and Student ministry that protect the from abuse and our staff and volunteers from misunderstandings. All interactions should teach, encourage, strengthen, and most importantly, help kids grow in the Lord.

Some positive and appropriate verbal interactions:

1. Encouraging words
2. Verbal praise
3. Prayer
4. Including Jesus and God in everyday conversation
5. Clean and age-appropriate humor

Some positive and appropriate forms of affection might be:

1. Brief hugs from the side
2. Pats on shoulder or back
3. High fives and hand slapping
4. Holding hands while walking with small children

The lists provided below are not intended to be an exhaustive list of inappropriate behavior. It is provided for illustration purposes only.

Examples of inappropriate speech:

1. Swearing or cursing
2. Words that are intended to wound
3. Words that address in negative ways a person's body image
4. Statements about physique, Goth, or development
5. Asking private questions
6. Public ridicule
7. Teaches that can be interpreted as negative

Examples of inappropriate affection:

1. Any form of unwanted affection
2. Lengthy embraces
3. Holding school age and students on the lap
4. Showing affection in isolated areas
5. Any type of massage
6. Private meals with children or students unless arranged with the parent as a part of your responsibilities.

5.0 GUIDELINES FOR VOLUNTEERS IN YOUTH PROGRAMS

5.1 PHYSICAL CONTACT

.01 Back rubs, neck rubs, massages, kissing, or similar contact are not allowed. Side-by-side hugs are to be used instead of full body contact. Touching need not be completely avoided, but staff and workers must be aware of how it looks and how the person being touched may interpret the contact.

5.2 COMMUNICATION CONTACT

.01 Texting, emailing, or other means of communicating with youth individually without parent consent is generally not appropriate. As a rule, copy parents, staff, etc. if communication with an individual is necessary.

5.3 STAFFING CONSIDERATIONS FOR PLANNED ACTIVITIES

.01 A minimum of two (2) adults who have completed the required screening and training shall be present for all activities. A specific ratio of leaders to youth is not suggested; instead, the ratio shall be appropriate for the activity being undertaken. The youth's parent or guardian must grant any exceptions to the twoadult rule, and the appropriate minister shall be contacted in advance and advised that permission has been obtained.

.02 Any one-on-one meeting involving a youth must be conducted with the door open. Planned one-on-one lunches with members of the opposite sex must be
General Office Administration Page 76

held in public places and may only occur if (1) proper approval has been given by the parent or guardian, and (2) the designated church official has been notified, and (3) separate transportation is used. At no time shall a youth worker pursue a dating relationship with a student.

5.4 DRIVING RULES

.01 All activities outside the church in which children and youth participate, require the completion of a Permission and Medical Consent Form and a Waiver and Indemnity Agreement.

.02 Only leaders or other qualified individuals may drive. All drivers must complete a Vehicle Driver Application stating that they have a valid driver's license and proof of insurance to show to the person in charge of an event, if requested. When one vehicle is used for an event, the two-adult rule still applies. When several vehicles are taken for an event, keeping the other vehicles in sight is an acceptable substitute for the two-adult rule. The number of persons per vehicle must not exceed the number of seatbelts, and all occupants must wear seatbelts. The driver is responsible for insuring compliance with these seatbelt requirements.

5.5 OVERNIGHT TRIP RULES

.01 Permission and Medical Consent and a Waiver and Indemnity Agreement must be completed prior to the trip. Two-deep adult leadership must be followed throughout the trip, with any exceptions clearly stated and approved in advance by

the parent or guardian. The total number of adults on each trip will be adjusted according to the requirement of the planned activities.

Please return back to the NextGen Office once you have read and signed the **CFBC Safe Talk and Safe Touch Policies**.

_____ I have read the safe talk and safe touch policies.

Printed Name: _____

Signed Name: _____

Date: _____